



**The Trustees of
St. Patrick's Cathedral**
1011 First Avenue
New York, NY 10022
Tel: (212) 753-4883
Fax: (212) 758-6925

MEMORANDUM

To Funeral Directors
From Scott Hanley, Managing Director
Date March 18, 2020
Re COVID-19 Procedures Update

As we continue to address the changing situation, I want to keep you abreast of measures we have taken at all of our cemeteries. They reflect the latest guidance from government, archdiocesan, industry and professional sources:

1. Burials, entombments and inurnments will occur without interruption.
2. Hours for offices, burials and visiting will remain as posted.
3. The offices of each cemetery will be closed to the public, including funeral directors. **Please call in advance** to pre-pay with a credit card or get the exact amount to write a check. One of our staff will meet you at the car to exchange paperwork.
4. The Archdiocese recommends that funeral Masses be replaced with memorial Masses at a later date. If a funeral Mass is held, attendance should be limited to immediate family, hence we expect fewer mourners to accompany the deceased to the cemetery.
5. There will be no interment chapel services for ground burials – all services will be conducted at graveside.
6. Services for entombments at the mausoleums will be conducted outside the interment chapels. Staff will direct you to exact location.
7. Funeral directors should be prepared to conduct committal services, as chaplains may not be available.
8. There will be instances where a burial will take place without a Mass and perhaps without the family. Funeral directors should be prepared to conduct committal services. Staff will assist when they are able to do so.
9. Restrooms will remain open in the mausoleums for the use of mourners and visitors. Please be assured that they are cleaned several times each day.
10. Office and field staff will wear gloves. We hope funeral directors will do so, as well.
11. Please maintain social distancing to the extent possible.



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12. We will accommodate at-need sales by appointment and will honor all advertised coupons and discounts through the end of 2020. Our sales rep will meet you and/or the family outside our cemetery office and will proceed in separate cars to visit potential gravesites.
13. We are unable to accommodate monument installation at this time.
14. Please do not hesitate to call your local cemetery office. You can also reach me at 914 646-1869.

Thank you for your cooperation and understanding.